



COUNTY OF ERIE
DIVISION OF PURCHASE

MEMORANDUM

TO: All Requisitioners
FROM: *GS* George Stipanovich Jr., Buyer
DATE: December 11, 2007
SUBJECT: Glass Repair Service for 2008

Glass Repair Service for the year 2008 has been extended with Abbott Glass of WNY and will remain in effect through December 31, 2008. The following information regarding their pricing and the terms of the bid are provided for your records. When processing your requisitions, please use Material Group 910, and Purchasing Group 003.

Bid: 260012-003
Vendor: Abbott Glass of WNY Inc
1486 Abbott Rd
Lackawanna NY 14218
Phone: 716-823-1199
SAP Vendor #: 100080
Terms: Net 30

Please see attached pages for price per square foot of glass and labor rates. Feel free to contact me at 858-6336 with any questions or problems regarding this contract.

GS:lmk
Attachments

SPECIFICATIONS

Various Erie County Departments will require Glass Repair Service during the year 2006.

Department will call vendor for service on an "as needed" basis.

Vendor must respond in a timely manner on all calls for service.

Bidder must be a vendor whose principal business is glass sales/installation and who has been in this business for at least the past three consecutive years.

Bidder must provide references of customers for whom such service has been provided within the last 12 months.

The successful bidder will be required to provide proof of insurance as per Erie County Standard Insurance Classification "A".

All bidders must sign the non-collusive statement and complete the appropriate portion of Exhibit "H" regarding MBE/WBE.

Bidder is required to indicate a price per square foot for each type of glass listed and labor rate per hour to be charged for installation.

All calls to be billed separately. Payment will be in arrears upon submission of detailed invoice showing all charges for glass and labor.

Price per square foot and labor rate quoted to remain firm throughout 2006.

NOTE: If your price per square foot is inclusive of labor for installation, please indicate as such on pricing sheet.

PLEASE NOTE: For the sole purpose of awarding this contract, the following formula will be utilized:

For each one of the eleven items listed, the County will calculate the purchase of 50 sq. feet of glass, plus four hours of labor at the regular rate and one hour of labor at the overtime rate. Each one of these eleven items will be individually priced using this formula and all eleven will be totaled. The award will be based on the lowest grand total.

PRICING SHEET

Quote a price per square foot for each type of glass and number of square feet indicated. Quote labor rate per hour, to be charged for installation. (NOTE: Labor rate is per hour per person)

**LABOR RATE PER HOUR
 FOR INSTALLATION**

	<u>GLASS TYPE</u>	<u>SIZE</u>	<u>PRICE PER SQ. FT.</u>	<u>REGULAR TIME</u>	<u>OVER-TIME</u>
1.	1/4" Clear Plate Glass	18 to 50 Sq. Ft.	\$4.25	\$35.00	\$35.00
2.	1/4" Clear Plate Glass	Over 50 Sq. Ft.	\$4.50	\$35.00	\$35.00
3.	1/4" Tinted Plate Glass	18 to 50 Sq. Ft.	\$5.00	\$35.00	\$35.00
4.	1/4" Tinted Plate Glass	Over 50 Sq. Ft.	\$5.25	\$35.00	\$35.00
5.	1/4" Clear Safety Glass	18 to 32 Sq. Ft.	\$5.25	\$35.00	\$35.00
6.	1/4" Clear Safety Glass	33 to 50 Sq. Ft.	\$5.50	\$35.00	\$35.00
7.	1/4" Clear Safety Glass	Over 50 Sq. Ft.	\$6.00	\$35.00	\$35.00
8.	DSB Glass - 1/8" for Garage Bay Windows				
		PRICE PER PIECE	\$15.00	\$35.00	\$35.00
9.	Insulated Glass 1/2 to 5/8"	18 to 32 Sq. Ft.	\$6.00	\$35.00	\$35.00
10.	Insulated Glass 3/4 to 1"	32 to 50 Sq. Ft.	\$7.00	\$35.00	\$35.00
11.	Insulated Glass 3/4 to 1"	Over 50 Sq. Ft.	\$9.00	\$35.00	\$35.00

All glass under 18 Sq. Feet will be charged for an on basis of cost plus labor rate per hour. Indicate labor rate.

	<u>REGULAR TIME</u>	<u>OVERTIME</u>
RATE PER HOUR	\$ 35.00	\$ 35.00

NAME OF BIDDER _____