



COUNTY OF ERIE

CHRIS COLLINS

COUNTY EXECUTIVE

November 20, 2009

National Overhead Door Co.
5880 New Taylor Rd.
Orchard Park, NY 14127
Attn: Donald Larsen

Re: Bid No.A280033-002, "Overhead Door Repairs"

Dear Mr. Larsen:

The County of Erie Purchase Department would like to extend this agreement for an additional one year period through December 31,2010 at the same prices, terms and conditions as the original agreement.

Provisions for this extension are provided for in Paragraph 26 of the Instructions to Bidders. This offer is for your immediate consideration and acceptance. Please indicate below whether you agree to extend or do not wish to extend, and return all copies of this letter to my attention. If you choose not to extend a new bid will be solicited.

Yes, I do wish to extend
 No, I do not wish to extend

Contractor:
By: *Donald Larsen*
Title: President

Sincerely,
George Stipanovich Jr.
George Stipanovich Jr.
Buyer

County of Erie
By: *Bridget A. Corcoran*
Bridget A. Corcoran
Director of Purchase

SPECIFICATIONS

County will require the services of a vendor to do emergency repairs to overhead doors during the year 2008.

Work will be requested on an "AS NEEDED" basis whenever a County Department requires such services.

*This is for repair service on existing doors and **DOES NOT INCLUDE DOOR REPLACEMENT.***

Vendor must be capable of performing such service at any Erie County Facility location. This includes Highway Department, Parks, Community College Campus, Sewer Districts, Correctional Facility, County Home, Main Library, Etc.

Bidder must be a vendor whose principal business is Overhead Door Sales/Service.

Bidder must have been in this business for the last three consecutive years and must submit references of customers of similar size of Erie County for whom such service has been provided.

The successful bidder will be required to submit proof of insurance as per requirements of Erie County Standard Insurance Class "A".

Work will be done on a time and materials basis. Vendor is requested to quote labor rate per hour and indicate charge for materials. For the sole purpose of awarding this contract, the County will calculate the total cost for a repair requiring 4 Hours of Labor at Regular Time, 1 Hour of Labor at Overtime and \$100.00 in materials at cost +- any vendor's discounts or increases.

All work must be done in a timely manner. Payments will be made in arrears upon submission of detailed invoice.

Invoice must list separately the labor hours and all materials being charged.

The labor rate quoted is to **REMAIN FIRM FOR 2008.**

PRICING

LABOR: QUOTE HOURLY LABOR RATE TO BE CHARGED FOR THE FOLLOWING:

A. REGULAR TIME: \$ 49

B. OVERTIME: \$ 74

MATERIALS: INDICATE HOW YOU WILL CHARGE FOR MATERIALS:

A. 100 COST

B. 100 COST PLUS 18 % (INDICATE %)

C. _____ COST LESS _____ % (INDICATE %)

D. _____ OTHER - SPECIFY

NAME OF BIDDER National Overhead Door INC