



COUNTY OF ERIE
DIVISION OF PURCHASE
***** MEMORANDUM *****

TO: All Requisitioners

FROM: Lorraine M. Kolb, Buyer

DATE: June 24, 2011

SUBJECT: Bid # 200302-005 "PRINTED ENVELOPES" *REVISED 7-5-11*



The bid for printed envelopes has been extended for an additional 6-month period with **Bickford Paper Co Inc.** The following information will assist you in processing your requirements. **Award is for the period of July 1, 2011 through December 31, 2011. Pricing attached.**

| | |
|-----------------|---|
| Bid # | 200302-005 |
| Vendor | THE BICKFORD PAPER CO INC 701 SENECA ST STE 265 BUFFALO NY 14210-1360 |
| Contact: | Ted Bickford Telephone #: 856-4364 Fax #: 856-1990 |
| Material Group: | 310 |
| Purchase Group: | 005 |
| Terms: | Net 30 |
| Delivery: | 2 Weeks |

PLEASE SUBMIT TWO (2) SAMPLES OF EACH ENVELOPE TO PURCHASE WITH REQUISITION NUMBER WRITTEN ON SAMPLE.

The Post Office has requested that a room number is included on the return address on the address line: example, 95 Franklin Street Room 1400 (to enable to automate their pre-sorting operation and make it more efficient).

Jerry Sentz (in charge of the mail room) needs to approve the room numbers that are used before the envelopes are printed.

lmk

BID NO. 200302-005 **Bickford Paper Co Inc.**

PRICING FOR # 6-3/4 WINDOW ENVELOPES

| ORDER QUANTITY | UP CHARGE WINDOWS BID PRICE PER "T" | UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION | PER "T" FOR TINT |
|-------------------|--|---|---------------------|
| 5 "T" | \$29.81/T | \$21.60 | \$4.05 |
| 10 "T" | \$25.00/T | \$9.18 | \$4.05 |
| 15 "T" | \$23.92/T | \$6.10 | \$4.05 |
| 20 "T" | \$22.90/T | \$4.59 | \$3.51 |
| 25 "T" | \$21.92/T | \$3.24 | \$2.97 |
| 50 "T" | \$20.63/T | \$1.62 | \$2.70 |
| 100 "T" | \$19.66/T | \$0.81 | \$2.48 |

BID NO. 200302-005

Bickford Paper Co Inc

PRICING FOR # 9 WINDOW ENVELOPES

| ORDER QUANTITY | STANDARD WINDOWS BID PRICE PER "T" | UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION | UP CHARGE PER "T" FOR TINT |
|-------------------|---|---|----------------------------------|
| 2.5 "T" | \$37.15/T | \$47.52 | \$7.02 |
| 5 "T" | \$29.81/T | \$21.60 | \$4.05 |
| 10 "T" | \$25.00/T | \$9.18 | \$4.05 |
| 15 "T" | \$23.92/T | \$6.10 | \$4.05 |
| 20 "T" | \$22.90/T | \$4.59 | \$3.51 |
| 25 "T" | \$21.92/T | \$3.24 | \$2.97 |
| 50 "T" | \$20.63/T | \$1.62 | \$2.70 |
| 75 "T" | \$20.30/T | \$1.10 | \$2.70 |
| 100 "T" | \$19.66/T | \$0.81 | \$2.48 |
| 200 "T" | \$19.22/T | \$0.43 | \$2.27 |
| 300 "T" | \$18.47/T | \$0.27 | \$1.84 |
| 500 "T" | \$17.93/T | \$0.22 | \$1.62 |

BID NO. 200302-005

Bickford Paper Co Inc

PRICING FOR # 10 WINDOW ENVELOPES

| ORDER QUANTITY | STANDARD WINDOWS BID PRICE PER "T" | UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION | UP CHARGE PER "T" FOR TINT |
|----------------|------------------------------------|--|----------------------------|
| 2.5 "T" | \$37.15/T | \$47.52 | \$7.02 |
| 5 "T" | \$29.81/T | \$21.60 | \$4.05 |
| 10 "T" | \$25.00/T | \$9.18 | \$4.05 |
| 15 "T" | \$23.92/T | \$6.10 | \$4.05 |
| 20 "T" | \$22.90/T | \$4.59 | \$3.51 |
| 25 "T" | \$21.92/T | \$3.24 | \$2.97 |
| 50 "T" | \$20.63/T | \$1.62 | \$2.70 |
| 75 "T" | \$20.30/T | \$1.10 | \$2.70 |
| 100 "T" | \$19.66/T | \$0.81 | \$2.48 |
| 200 "T" | \$19.22/T | \$0.43 | \$2.27 |
| 250 "T" | \$18.63/T | \$0.32 | \$2.16 |
| 400 "T" | \$18.20/T | \$0.22 | \$1.84 |
| 500 "T" | \$17.93/T | \$0.22 | \$1.62 |

BID NO. 200302-005 **Bickford Paper Co Inc**

PRICING FOR # 6-3/4 **REGULAR** ENVELOPES

| ORDER QUANTITY | REGULAR ENVELOPE BID PRICE PER "T" | UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION | UP CHARGE PER "T" FOR TINT |
|-------------------|---|---|----------------------------------|
| 5 "T" | \$27.11/T | \$21.60 | \$4.05 |
| 10 "T" | \$22.30/T | \$9.18 | \$4.05 |
| 15 "T" | \$21.22/T | \$6.10 | \$4.05 |
| 20 "T" | \$20.20/T | \$4.59 | \$3.51 |
| 25 "T" | \$19.22/T | \$3.24 | \$2.97 |
| 50 "T" | \$17.93/T | \$1.62 | \$2.70 |
| 100 "T" | \$16.96/T | \$0.81 | \$2.48 |

BID NO. 200302-005 **Bickford Paper Co Inc**

PRICING FOR # 9 REGULAR ENVELOPES

| ORDER QUANTITY | REGULAR ENVELOPE BID PRICE PER "T" | UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION | UP CHARGE PER "T" FOR TINT |
|----------------|------------------------------------|--|----------------------------|
| 2.5 "T" | \$34.45/T | \$47.52 | \$7.02 |
| 5 "T" | \$27.11/T | \$21.60 | \$4.05 |
| 10 "T" | \$22.30/T | \$9.18 | \$4.05 |
| 15 "T" | \$21.22/T | \$6.10 | \$4.05 |
| 20 "T" | \$20.20/T | \$4.59 | \$3.51 |
| 25 "T" | \$19.22/T | \$3.24 | \$2.97 |
| 50 "T" | \$17.93/T | \$1.62 | \$2.70 |
| 75 "T" | \$17.60/T | \$1.10 | \$2.70 |
| 100 "T" | \$16.96/T | \$0.81 | \$2.48 |
| 200 "T" | \$16.58/T | \$0.43 | \$2.27 |
| 300 "T" | \$15.93/T | \$0.27 | \$1.84 |
| 500 "T" | \$15.39/T | \$0.22 | \$1.62 |

BID NO. 200302-005 **Bickford Paper Co Inc**

PRICING FOR # 10 REGULAR ENVELOPES

| ORDER QUANTITY | REGULAR ENVELOPE BID PRICE PER "T" | UP CHARGE PER "T" FOR SPECIAL SIZE OR POSITION | UP CHARGE PER "T" FOR TINT |
|----------------|------------------------------------|--|----------------------------|
| 2.5 "T" | \$34.45/T | \$47.52 | \$7.02 |
| 5 "T" | \$27.11/T | \$21.60 | \$4.05 |
| 10 "T" | \$22.30/T | \$9.18 | \$4.05 |
| 15 "T" | \$21.22/T | \$6.10 | \$4.05 |
| 20 "T" | \$20.20/T | \$4.59 | \$3.51 |
| 25 "T" | \$19.22/T | \$3.24 | \$2.97 |
| 50 "T" | \$17.93/T | \$1.62 | \$2.70 |
| 75 "T" | \$17.60/T | \$1.10 | \$2.70 |
| 100 "T" | \$16.96/T | \$0.81 | \$2.48 |
| 200 "T" | \$16.58/T | \$0.43 | \$2.27 |
| 250 "T" | \$16.04/T | \$0.32 | \$2.16 |
| 400 "T" | \$15.66/T | \$0.22 | \$1.84 |
| 500 "T" | \$15.39/T | \$0.22 | \$1.62 |

lmk