

TOWN OF NEWSTEAD - PLANNING BOARD MINUTES
Newstead Town Hall
February 16, 2009

MEMBERS

PRESENT: Tom Cowan, Chairman
Andy Kelkenberg
Don Hoefler
John Olaf
Terry Janicz
Erik Polkowski

OTHER: John Good, Code Enforcement Officer

ABSENT: John Potera
Christine Falkowski, Manager of Planning & Building

7:30PM Work Session

- **Sign Law Review**

Tabled until next meeting

- **Home Based Business draft law**

Discussion on draft law focused on a frequently asked question format in anticipation of public inquiries. Also one change is a recommendation to have the permit not annually renewable and, therefore, no annual renewal fee. John Good will make that change and assemble the Q&A for review at next meeting.

- **Minutes**

Terry Janicz made a motion to approve the February 2, 2009 minutes, seconded by Erik Polkowski:

Tom Cowan	-Aye
John Olaf	-Aye
Terry Janicz	-Aye
Andy Kelkenberg	-Aye
Don Hoefler	-Aye
Erik Polkowski	-Aye

- **Expiration of Site Plan Approval**

Tom will ask Christine to forward the draft law proposing that site plan approvals expire with Planning Board recommendation to the Town Board.

Andy Kelkenberg made a motion to adjourn the meeting at 8:40PM, seconded by John Olaf and all approved.

Respectfully submitted,
John Good, Code Enforcement Officer